



BEACONSFIELD PRIMARY SCHOOL

Board Minutes

5 Hale Street | Beaconsfield WA 6162 | 9432 1000 | beaconsfieldps.wa.edu.au

Date	Wednesday, 24 March
Time	5:30pm
Attendance	Richard Bostwick, Dan Coffey, Joan Jessup, Paul Arangio, Kate Langoulant, Andi Hill, Chris John, Kirsten Dicker

Item number	Item	Notes	Actions
1	Welcome	Welcome to Paul and Kate	
2	Apologies	Verena Merry	
3	Conflict of interest	None	
4	Previous Minutes	Minutes approved by Joan Jessup and seconded by Dan Coffey	
5	Board Chair position	Richard happy to take on position for 2021 but notes need for a transition period at the start of 2022	
6	P&C Update	<p>No change to office bearers, NB stepping down end of 2021 so looking to transition.</p> <p>Discussed Hampton Rd crossing, pushing for safer crossing and 40km zone.</p> <p>Wise fundraiser, Little Loaf Hot Cross buns, Mothers/Fathers stall.</p> <p>Working with S Lechte for Sustainability Grant towards playgrounds.</p> <p>Playground plans being drawn up, no final costing yet, estimates of \$300k to be completed in stages.</p>	
7	Principal update	See attached document	

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		Some discussions around the IEC and how low numbers can get before it is no longer viable?	
8	Budget	Kirsten explained student centred funding and cash rollover.	Noted by the Board.
9	Statement of Expectation	Document was sent to board members with the Agenda. It documents the Department's expectation in relation to delivering a quality education in accordance with our strategic directions. The Statement applies to all public schools and replaces the Delivery and Performance Agreement for Independent Public Schools.	To be signed by Kirsten and Richard and sent to the Department to be signed by Lisa Rodgers
10	Annual Report	Kirsten still finalising the draft of the annual report. Will be sent out to the board for feedback soon	Kirsten to send draft to board
11	Business Plan 2021-2023	Kirsten presented a published version of the document for feedback	Board to send any feedback to Kirsten by the end of term
12	Board Tenure and membership	<p>We had three staff and two parent vacancies. Only one member of staff nominated, Kath Langoulant. Will seek further nominations next term.</p> <p>We had three parent representatives nominate for two positions; Ruhi Bassari, Mandy Hawkhead and Tom Gourlay. Voting process started on Thursday of Week 7 and will close Thursday of Week 9.</p>	<p>Richard to contact successful parent representatives at the close of the voting.</p> <p>Kirsten will email the board when this is finalised</p>
13	Use of facilities request	<p>The school had use of facilities requests from the Baha'i Association and Beaconsfield Netball club.</p> <p>Paul explained that new compliance documents, no endorsement required now. He provided further clarity around commercial arrangements and those involving religions/beliefs.</p>	School to finalise these requests
14	General Business	DC: 78 families, 120 kids going to Beacy Dad's camp on Rottneest	

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		<p>JJ: grant of \$5000 available for a project, closes in two days (Friday 26/3), 12 months to use it. Towards Kitchen Garden?</p> <p>KD: Freo Ports want to be recognised for their contribution to trees but needs to comply with sponsorship policy. Agreement should be between port and school, not port and P&C</p> <p>RB: canteen and sustainability staffing? Issues with canteen manager asking for volunteers when running a private business.</p>	
Meeting closed at 6:40. Next meeting Term 2, Week 5			
Signed:	Principal	Board Chair	Date