

# Beaconsfield PS Board Meeting Minutes

Term 3, Week 3, 1 August 2018

Item	Item	Discussion	Actions	Comment
1	Welcome and introductions	Present: Richard Bostwick, Kirsten Dicker, Myles Draper, Ben Knowles, Amelia McPharlin, Louise Glassborow, Awa Dansey and Jane Ewers-Verge	Meeting opened at 5:35pm	
2	Apologies	Christine Robinson		
3	Conflict of interest	No conflicts of interest		
4	Previous Minutes	Previous minutes were presented to the board	Endorsed by LG and seconded by AM	
5	P&C Update	To be followed up		
6	Rottnest budget	<p>KD presented current Rottnest Island Campus budget to the board. This demonstrated that it was not operating at a loss.</p> <p>KD highlighted issue with language program in 2019 and additional costs associated with this.</p>	<p>Rottnest to remain as an ongoing agenda item</p> <p>KD to continue to investigate options for languages in 2019 and have on-going discussions with SIDE and SWS</p> <p>A board member to take Rottnest on as a portfolio.</p>	

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7	Business Plan 2018 - 2020	<p>Discussion around the draft business plan. Board is happy with it and believes it to be a comprehensive strategic plan for the school.</p> <p>School is currently addressing plan priorities and working towards the targets. Reflected in operational plans.</p> <p>Decision to not endorse or publish as yet due to the substantive Principal position being so close to finalised.</p>	Revisit plan with finalisation of the substantive principal	
8	Behaviour tracking	<p>LG presented new classroom tracking sheet to the board. This came from the Business Plan's priority 3.2 Behaviour and engagement – 'whole school approach to behaviour management'.</p> <p>It was explained that the behaviours had come from classroom lessons which had engaged the students into considering 'red' and 'green' choices aligned to the school values.</p> <p>Board discussed at what point parents would be engaged in the process. Parent notification will be identified in the new BMP and flowchart.</p>	Parent contact in the process to be clear in the new policy.	
9	Attendance Policy	<p>Discussion around the new Attendance Policy and supporting documents.</p> <p>Vacation leave is currently the biggest issue for the school and Department. No authorising of</p>	Policy endorsed by the board and to be sent out to families via the SkoolBag app. Information to be provided in the newsletter about changes around vacation leave.	

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		vacations to place the school in line with Department messages and policy		
10	Branding and uniform update	Discussion around the new uniform and logo. KD showed the mock up and relayed that all logos will be embroidered and that this increased the cost of items minimally.		
11	General Business	<p>RB noted dissatisfaction of some members of the P&amp;C with lack of direction from the school about fundraising and teacher wishlists. Noted that there needed to be a strategic approach to ensure the money was equitably and sensibly spent. Priorities suggested were undercover area upgrade, bottom oval equipment and Jenkin Street.</p> <p>Jenkin Street – still waiting on plans from BMW. Have Lions club available to help once it is ready.</p> <p>MD noted that the highest achieving student in Year 7 was a previous Beaconsfield student.</p> <p>AD noted that the HPE committee was investigating the possibility of BPS becoming a Rugby and/or Hockey ambassador school.</p>	<p>KD and RB to meet with the P&amp;C executive to ensure all fundraising spending is aligned to the school priorities and plans.</p> <p>KD to follow up with the BMW re works to Jenkin Street.</p>	
	Close of meeting	6:55pm	Next meeting Wednesday of Week 7	